THE SCHOLARSHIP

1. INTRODUCTION
Each year the National Museum of Australia provides funding for students specialising in the Museums and Collections stream of the Liberal Arts program. Scholarships are available for award to applicants who are Australian citizens who are admitted to and continue to pursue enrolment in the Graduate Certificate in Liberal Arts (Museums and Collections) or the Master of Liberal Arts (Museums and Collections) on either a full-time or part-time basis. Indigenous Australians are particularly encouraged to apply. Scholarships are also available to staff employed by the National Museum of Australia who are admitted to the Graduate Certificate in Liberal Arts (Museums and Collections), or the Master of Liberal Arts (Museums and Collections).

2. AWARD CONDITIONS
The Scholarship is awarded on the condition that the student is admitted to and continues to pursue the full-time or part-time program leading to the award of the Certificate in Liberal Arts (Museums and Collections), or Master of Liberal Arts (Museums and Collections) under the conditions as set out in the Letter of Offer for entry to the program and the letter accompanying the offer of the Scholarship.

It is the student’s responsibility to determine the taxation implications of the Scholarship, if any, which apply to his/her individual circumstances. The University reserves the right to make the award of a scholarship to an applicant who has already commenced the Certificate in Liberal Arts (Museums and Collections), or Master of Liberal Arts (Museums and Collections). The University reserves the right to make no award or to award the Scholarship at other times in exceptional circumstances. The Scholarship may not be shared.

3. CONTINUATION OF THE SCHOLARSHIP
The continued award of the Scholarship will be subject to the student maintaining at least a credit average for each semester and in the case of NMA staff recipients, continued employment by National Museum of Australia.
4. METHOD OF PAYMENT

The Scholarship provides an amount covering the total standard program fee for students enrolled in the Museums and Collections specialisation of the Liberal Arts program, or another amount as determined from time to time by the donor and advised to the successful student. The funds will be reimbursed to the successful students at the end of the academic semester. To obtain reimbursement please forward the following to Grants & Administration Officer, Centre for Historical Research, National Museum of Australia, P O Box 1901, Canberra ACT 2600.

a) invoice and receipt of your initial payment of course fees
b) an academic transcript outlining the grades received for the subjects for which you seek reimbursement
c) bank details / advice about how & where the reimbursed sum is to be repaid

REIMBURSEMENT OF THESIS COSTS

Course costs of 50% may be reimbursed after one full semester, based on advice from the thesis supervisor that satisfactory progress is being made.

To obtain reimbursement please forward the following to Grants & Administration Officer, Centre for Historical Research, National Museum of Australia, P O Box 1901, Canberra ACT 2600;

a) invoice and receipt of your initial payment of course fees
b) confirmation from thesis supervisor of satisfactory progress.
c) bank details / advice about how & where the reimbursed sum is to be repaid

APPLICATION AND SELECTION

5. APPLICATION PROCESS

Applicants wishing to apply for a scholarship must complete a scholarship application form, which, for those who have not yet commenced a graduate program specialising in Museums and Collections, will be considered in conjunction with their program application and, if deemed appropriate by the selection committee, a personal interview. Scholarship applications will normally only be considered when a complete application has been received.

6. AWARD CRITERIA

In selecting scholarship winners, the Selection Committee will take account of (a) academic merit, (b) relevant work experience, and (c) a demonstrated commitment to the field of study (see application form). Scholarships are available for award to applicants who are Australian citizens who are admitted to and continue to pursue enrolment in the Graduate Certificate in Liberal Arts (Museums and Collections), or the Master of Liberal Arts (Museums and Collections).
Collections) on either a full-time or part-time basis. Indigenous Australians are particularly encouraged to apply. Scholarships are also available to staff employed by the National Museum of Australia who are admitted to the Graduate Certificate in Liberal Arts (Museums and Collections), or the Master of Liberal Arts (Museums and Collections) as set out above. The student must meet the entry requirements for the program of study for which they are applying – the Graduate Certificate in Liberal Arts (Museums and Collections), or the Master of Liberal Arts (Museums and Collections).

7. SELECTION COMMITTEE
The selection of the scholars shall be made by the Scholarship Selection Committee in accordance with the selection criteria.
Membership of the National Museum of Australia scholarship selection committee:
(i) Museums and Collections Program Convener;
(ii) Director of Research School of Humanities & the Arts or nominee; and
(iii) Director of the National Museum of Australia or nominee.

8. NOTIFICATION
The selection committee expects to notify applicants of the outcome by the end of the second week of the relevant semester.

9. REAPPLICATION
Successful applicants who are unable to take up the scholarship and unsuccessful applicants may reapply for the following year.

TENURE AND TERMINATION

10. TAKE-UP DATE
The scholarship applies from the start date as set out in the Letter of Offer.

11. NO DEFERRAL
The taking up of a National Museum of Australia scholarship may not be deferred.

12. TENURE
The Scholarship may only be held while the student remains enrolled in the Graduate Certificate in Liberal Arts (Museums and Collections), or the Master of Liberal Arts (Museums and Collections). If the scholar transfers to another ANU degree or diploma then the Scholarship ceases to apply. The Scholarship cannot be taken up at another institution.

13. PROGRAM AND SCHOLARSHIP LEAVE OF ABSENCE (SUSPENSION)
Suspension of the Scholarship, after the student has enrolled, may be approved subject to concurrent approval for leave of absence from the Liberal Arts graduate coursework program. In accordance with University rules, a student enrolled in the Master of Liberal Arts (Museums and Collections) may not take a period of leave of absence of less than one semester.

14. TERMINATION
The Scholarship will normally terminate when the scholarship monies have been expended or on the date on which the student ceases to attend the University other than for approved absences, whichever is the earlier. In the case of NMA staff recipients, the Scholarship will terminate if the staff member ceases to be an employee of the National Museum of Australia. In the case of a student failing a course within the program the Scholarship may be terminated subject to the specific information available to the Program Convener and approved by the Director of the Research School of Humanities & the Arts. The University may terminate the Scholarship if the student is not making satisfactory progress in the program within which they are enrolled. For the purposes of the Scholarship, satisfactory progress is deemed to be an average grade of credit in each semester of study.
If the student transfers to another program offered by the University the scholarship will be terminated.

15. REPAYMENT – UNDER CERTAIN CIRCUMSTANCES
If the Scholarship is suspended or terminated the selection committee shall take into account the information available and shall determine whether any refund of scholarship monies is payable and may determine that the refund for the semester in which the suspension or termination occurred be in part or in full.

SCHOLARSHIP HOLDER RESPONSIBILITIES

16. FINANCIAL
The student is responsible for making payment of all his/her tuition fees by the prescribed date, as set out by the University from time to time. Students are responsible for payment of an annual general services fee in respect of the provisions of amenities and services that are not of academic nature. Students are responsible for the costs of books, study materials, accommodation, and all other costs of study.

17. PUBLICITY
It is anticipated that National Museum of Australia scholarship holders may be requested to participate in publicity of the scholarship scheme and the Museums and Collections specialisation of the Liberal Arts program. A student may be contacted for an interview and photograph. The University may also publicize the scheme or the Museums and Collections specialisation of the Liberal Arts program by publishing the name of the scholarship winner. Arrangements for such publicity will be made through the Museums and Collections program.
convenor or through the marketing and communications division of the University and the National Museum of Australia.

1. DISCLAIMER
The award of a Scholarship does not carry any commitment by the University or the National Museum of Australia for future employment.


To: The Head, Centre for Historical Research the National Museum of Australia
I hereby accept the offer of a National Museum of Australia scholarship for the graduate studies in Museums and Collections – the Graduate Certificate in Liberal Arts (Museums and Collections), or the Master of Liberal Arts (Museums and Collections) – on the conditions set out in your letter dated .../.../... and as set out above.

I acknowledge that no undertakings regarding the Scholarship beyond the terms of the letter and these Conditions are authorized or will be binding on the University unless they are contained in an official letter from the Director, Research School of Humanities & the Arts, or the Director, Student and Academic services.

I authorise the ANU to release enrolment information to the NMA to assist in the administration of the Scholarship.

I wish to accept the National Museum of Australia scholarship in 2011.

Signed: ...............................................................................................................

Date: ................................................................................................................

Full name: ..........................................................................................................

Student id: .....................................................................................................

Do not detach