

# MINUTES

MEETING **RSHA Executive and Senior School Administrators**

MEET No. **2, 2014**

DATE/TIME Friday 28 February 2014, 2pm

VENUE Jean Martin Room, Beryl Rawson Building

## Open Session: RSHA Executive and Senior School Administrators

### ITEM 1. The Future of the Education Hub

Ms Veness reported that there is now a combined CASS Student and Education Office. The new arrangements are almost in place for Graduate Studies Select and everyone will be invited to the program relaunch in April. There was some discussion around Higher Degree Research Students and how the administration processes could be improved.

### ITEM 2. Attendance

Professor Pickering (Chair), Dr Bisshop-Witting, Dr Ferris, Ms Knight, Ms Komidar, Dr Message , Professor Travis, Professor Tregear, Ms Veness (agenda item 1) and Mrs Shepherd (Minute Secretary). Ms McConchie and Ms Noronha-Barrett were apologies.

### ITEM 3. Minutes of Previous Meeting

The minutes were accepted from the previous meeting.

### ITEM 4. Matters Arising and Action Items

#### 4.1 Philanthropic trusts

Professor Pickering reported that the paper on philanthropic trusts had been circulated to all the Schools.

#### 4.2 Staff and Student web profiles

Professor Pickering thanked Professor Tregear for the information about academia.edu. This is a good starting point.

#### 4.3 Nanyang Technological University Summer School

Professor Pickering reported that the information on the summer school had been circulated to all the Schools.

### ITEM 5. Director's Report

The Director handed over his report to the Acting Director (see below).

### ITEM 6. Acting Director's Report

#### 6.1 Teaching benchmark

This item was not discussed.

#### 6.2 RTS/HDR funding

Dr Message reported that there are changes in the funding formula for Higher Degree Research students which will result in less funding per student. There was a lengthy discussion about the impact this will have on all the Schools.

**ITEM 7. ANU Publications Subsidy Fund applications**

This item was noted.

**ITEM 8. Education matters**

8.1 Lecturing as Performance course

This item was noted.

8.2 CASS Education Committee membership

It was agreed that Professor Travis would approach Professor Minchin to see if she would be willing to serve on the CASS Education Committee as the RSHA representative. It was noted that all Heads of School should have an alternate for the Committee.

8.3 CASS Coursework Sub-Committee membership

It is important that all representatives from each of the Schools attend the meetings.

8.4 CASS HDR Sub-Committee membership

It is important that all representatives from each of the Schools attend the meetings.

**ITEM 9. Research matters**

This item was not discussed.

**ITEM 10. Workplace Health and Safety**

Concerns were expressed about the workloads for professional staff even when the recruitment freeze is lifted.

**ITEM 11. Any other business**

11.1 RSHA Restructure Celebration

This item was not discussed.

**ITEM 12. Next meeting: Friday 14 March 2013**

This item was noted.

**Closed Session: RSHA Executive**

**ITEM 13. Confidential Items**

There were no items discussed.

The meeting closed at 3.00pm.