

# MINUTES

MEETING **RSHA Executive**  
MEET No. **6, 2014**  
DATE/TIME Friday 20 June 2014, 2pm  
VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)

## Part 1. Formal items

### ITEM 1. Attendance

Professor Pickering (Chair), Dr Ferris, Dr Message, Dr Kate Mitchell (for Professor Travis), Professor Tregear and Mrs Shepherd (Minute Secretary). Ms Knight and Professor Travis were apologies.

### ITEM 2. Minutes of Previous Meeting

The minutes were accepted from the previous meeting.

### ITEM 3. Matters Arising and Action Items

#### 3.1 Staff and Student web profiles

Ms Knight has sent a draft email regarding academic.edu to Professor Tregear to amend as required. Professor Tregear reported the sticking point is getting data off the site for us to use. The idea is for all staff and students to have an RSHA profile on academia.edu which we can then draw from for the School web sites. It was agreed that Professor Pickering would request advice from IT on how we can get the data from academia.edu

**Action:** Professor Pickering to request advice from IT.

#### 3.2 CASS OHS Committee membership

Dr Duncan Wright, from the School of Archaeology and Anthropology, has agreed to be the RSHA representative on the CASS OHS Committee.

### ITEM 4. Confidential Items

There were no items discussed.

## Part 2. Reports

### ITEM 5. Director's Report

Change proposal – School of Literature, Languages and Linguistics and School of Archaeology and Anthropology

Professor Pickering reported that the implementation plan has been delayed due to further negotiations with the NTEU and a follow up meeting held last Friday. The implementation plan should go out next week.

## Budget

The RSHA budget overall is alright. There are some causes for concern in some of the Schools but these are explainable. Professor Pickering reported that the useful Finance and HR meetings with each School are about to restart. The School of Music heating bill is an ongoing issue.

There was some discussion around fieldwork costs which are currently up to \$7,000 per student. Perhaps in the future there could be a sliding scale for fieldwork funding depending on the disciplines. The School of Art and the School of Music felt that they could cut the upper amount per student for fieldwork. Professor Pickering stated that it is important for supervisors to be responsible and try to teach students project management skills when it comes to these funds.

## School of Music Precinct meeting

A School of Music precinct meeting was held yesterday. The space that used to house the Library is going to be fixed up and they have got approval for architect's designs. It is hoped the space will be a multi-use space which can be used for exhibitions and so on. The Wig and Pen will be moving into the Green Room.

## Student Load

Student load was discussed at the Academic Board meeting held in the morning. The student load for ANU in Semester 2 is 107% which is better than last year. This is 3% up on the target. ANU won the local market over the University of Canberra.

## HRC Review

Professor Pickering reported that he is editing the draft HRC Review report. Once he has finished editing it the draft report will go to the Committee. It is hoped that the report will be finalised early next month. An expression of interest will be sent out for a new Head of the HRC starting at the beginning of 2015.

## Code of Conduct for Graduate Supervisors

Professor Pickering reported that the code of conduct for graduate supervisors will be reviewed. This is coming out of the Group of Eight. It will cause problems for those working on interdisciplinary work. The issue of panels will be up for discussion.

## **Part 3. RSHA matters**

### **ITEM 6. Education matters**

#### BA Review

On Monday an important meeting about the BA Review will be held. Unfortunately no one will be able to attend the meeting from the School of Archaeology and Anthropology.

#### Masters of Liberal Arts

A preliminary meeting with Convenors was held to discuss the Masters of Liberal Arts (MLA). There was some discussion whether or not there are enough courses if the ANU goes down the Bologna model. Biography is now part of the MLA. The specialisations in the MLA will go. A follow up meeting is being scheduled.

## **ITEM 7. Research matters**

### ERA

Professor Pickering asked Committee members to encourage all staff to put everything up. The timing for ERA is still to be released. It is likely that the ERA return will need to be submitted by April 2015 and that ANU will know the results by the end of 2015. Between next year and now the narratives will need to be drafted. HERDC entry is the first priority.

## **ITEM 8. Workplace Health and Safety**

The Director's strategic funds have paid for the equipment upgrades in the Furniture Workshop. Professor Pickering reported that if all the documentation at the School of Art needs to be checked a Project Officer will need to be hired.

## **Part 4. Other business**

### **ITEM 9. Any other business**

#### L'Orfeo

Professor Tregear reported that he will be away next week and encouraged everyone to attend L'Orfeo which will be held on 21<sup>st</sup> and 22<sup>nd</sup> August. The publicity material for the opera is being finalised. This is an exciting combined project between the School of Music, School of Art and the Research School of Astronomy and Astrophysics.

#### New RSSH building

It was agreed that it was good news that a new RSSH building is going to be built. It is likely that the Pauline Griffin building is going to be demolished and the new RSSH building will go there. It will have large teaching facilities which anyone across campus will be able to use. The College of Asia Pacific staff currently housed in the Baldessin Precinct building will move to the Coombs building thereby freeing up space for RSHA. The School of Archaeology and Anthropology hopes to have some storage space in the new RSSH building.

#### Open Day

Dr Ferris reported that she had suggested to Ms Cathie Gough that posters with information about what alumni have done be developed for Open Day. Professor Tregear reported that they had received good feedback about the School of Music and perhaps those comments could be blown up for posters for his School.

Professor Tregear reported that he would like to get information out to students across campus that they can do some music courses even if they are studying something else. It was suggested that leaflets be left at all the student Colleges. Professor Pickering suggested that perhaps all staff across the Research School could be encouraged to have an affiliation with a Student College. Staff could then attend College dinners and talk about the opportunities available to students. Professor Pickering will raise this idea at a CASS Executive meeting.

**Action:** Professor Pickering to raise at a CASS Executive meeting the idea of staff being affiliated to Student Colleges.

**ITEM 10. Next meeting**

The next meeting is to be held on Friday 4 July 2014.

Meeting closed at 3.15pm.