

MINUTES

MEETING **RSHA Executive**
MEET No. **3, 2014**
DATE/TIME Friday 14 March 2014, 2pm
VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)

Part 1. Formal items

ITEM 1. Attendance

Professor Pickering (Chair), Dr Ferris, Ms Knight, Professor Smith (for Dr Message), Professor Travis, Professor Tregear and Mrs Shepherd (Minute Secretary). Dr Message was an apology.

ITEM 2. Minutes of Previous Meeting

The minutes were accepted from the previous meeting.

ITEM 3. Matters Arising and Action Items

3.1 Staff and Student web profiles

It was agreed that an email would be sent to all staff and students encouraging them to set up a web profile with academia.edu. Staff and students would also be encouraged to do this at School meetings. It is hoped that these profiles will then be linked to the relevant School web pages. It is important to raise research profiles.

Ms Knight reported that she had discussed with Ms Jane O'Dwyer updating the ANU media experts list which is out of date. Ms O'Dwyer indicated that she would like to come to an RSHA Executive meeting to talk about media training and other items which the Committee agreed was a good idea.

Action: Ms Knight to draft an email encouraging staff and students to set up a web profile with academia.edu

Action: Mrs Shepherd to invite Ms O'Dwyer to attend a meeting.

ITEM 4. Confidential Items

There were no items discussed.

Part 2. Reports

ITEM 5. Director's Report

Professor Pickering thanked Heads of Schools for attending meetings with the Dean earlier in the week.

Part 3. CASS matters

ITEM 6. CASS OHS Committee membership

Dr Ferris agreed to approach one of her staff members to see if they would be willing to be a RSHA nominee on the CASS OHS Committee.

Action: Dr Ferris to approach staff member to see if they would be willing to be on the CASS OHS Committee.

Part 4. RSHA matters

ITEM 7. RSHA Restructure Celebration

It was agreed that a celebration would probably be held in June or July after the Directorship is finalised.

ITEM 8. Education matters

8.1 Latest student load figures

The latest (strictly confidential) load figures from pivot tables were noted.

There was a lengthy discussion about the new honours system. It was agreed that Dr Gustavson would be invited to attend an RSHA Executive Committee meeting to brief the Committee on honours.

Action: Mrs Shepherd to invite Dr Gustavson to attend a meeting.

Dr Ferris reported that the policy for English language admission requirements for students has changed. English fee waivers no longer exist and this has been replaced by English equivalents. Currently there is no two tier system: one for exchange students and one for fee paying students which is of concern. Some students could meet the learning outcomes of a course but not necessarily pass the English equivalents. Dr Ferris will follow this up with Professor Hughes-Warrington.

ITEM 9. Research matters

Professor Pickering tabled a list of RSHA DECRA and Discovery applicants as at 11 March. It was noted that there may be one more DECRA application from the School of Archaeology and Anthropology and that one Discovery application going through the School of Art will be deferred.

Action: Professor Smith will check to see if there will be another DECRA application from the School of Archaeology and Anthropology.

Professor Pickering reported that Professor Tregear has put in a good proposal through the Ian Potter Foundation. He also reported that the School of Art MEC proposal was successful, however, the School of Music one was not. A revised School of Music application may be put up next year.

It was announced that the ERA census date is 31 March 2014. Professor Pickering asked Heads of Schools to encourage all staff to make sure everything is in ARIES for the past five years including those staff who have come from outside ANU in that period of time. The Research School will need to be strategic about who goes up in ERA.

Action: Heads of Schools to encourage staff to have everything entered in ARIES.

The first Coombs Fellow, Sir Sidney Nolan, was offered his Fellowship in 1964 but did not take it up until 1965. That means the Coombs Fellowship will celebrate its 50th year in 2015. It was agreed that the Fellowship guidelines should be simplified, the financial arrangements made

clearer and that “Visual Arts” should be changed to “Visual Arts (Design Art)”. As the School of Music will be celebrating its 50th anniversary next year it was agreed that it would be appropriate for the Fellowship to be hosted by the School of Music next year. This means that Art and Music will swap 2015 and 2016 fellowship rounds.

Action: Ms Knight to update the Coombs Fellowship guidelines.

ITEM 10. Workplace Health and Safety

No items were raised.

Part 5. Other business

ITEM 11. Any other business

11.1 Call for Nomination – 2014 CHASS Australia Prizes

It was noted that CHASS is Australia’s peak body for the humanities and social sciences. Professor Pickering asked Heads of Schools to encourage staff and students to apply for the four different prizes.

Action: Ms Knight to send the email about this to Schools for circulation.

Dr Ferris reported that the visit by the Chinese lantern making family at the School of Art (funded by the RSHA External Visitor funding) is going brilliantly. The Canberra Times will be coming to the School to report on it.

ITEM 12. Next meeting

It was agreed to cancel the next scheduled meeting which was to be held on Friday 28 March at 2pm. The next meeting will therefore be held on Friday 11 April 2014.

Meeting closed at 3.25pm.