

MINUTES

MEETING **RSHA Executive**

MEET No. **13, 2015**

DATE/TIME Friday 4 December 2015, 2pm

VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)

ITEM 1. CASS/CAP discussions

Professor Pickering updated Committee members on the discussions that have been held between CASS and CAP in relation to governance issues and greater coordination of our education programs. A paper has gone to Council for consideration at their meeting today which outlines a work plan and milestones for addressing a series of issues and topics that have been developed in response to requests and input from the Vice Chancellor and Deputy Vice-Chancellors. The next stage of the plan will include more conversation and practical work across colleges to flesh out the issues and develop some approaches and solutions to strengthen our respective College missions and our ability to work together more closely. Key goals of the 2015-2016 work plan include:

- Joint Executive and Education Committee meetings to be held occasionally between the two Colleges;
- Joint formal Boards of Studies, joint teaching plans and joint appointments established;
- Deregulation of all undergraduate and postgraduate degrees between (and within) the Colleges. Consequent to this, a load-income safety net will be implemented for a fixed period so that there would be no shift in income if there is a shift in load.

Action: Report to be distributed to RSHA Exec when approved by Council.

ITEM 2. Attendance

Associate Professor Message (Chair), Professor Pickering, Professor Christie, Dr Evans (arrived at 2.30pm, left at 3.20pm), Ms Knight, Professor Smith, Professor Travis and Mrs Shepherd (minute officer). Associate Professor Ferris and Dr Gustavson were apologies.

ITEM 3. Minutes of Previous Meeting

It was agreed that the minutes would be approved via email.

Action: Minutes to be approved.

ITEM 4. Matters Arising and Action Items

4.1 Gender Institute Review Report – CASS response

Noted.

4.2 Review of International Student Recruitment report

Professor Lo has requested feedback from Schools on the report. A final response to the report will not be available for a while.

4.3 Self-insurance advisory group

Ms Knight noted that it has been flagged that each College or Research School will need their own Self-insurance Advisory Board as part of their governance structures, but this has not been confirmed yet and is at least a year away.

4.4 School of Archaeology and Anthropology collection list

It was agreed that the School of Archaeology and Anthropology (SAA) collection list would be sent to Associate Professor Message and Ms Knight who would send a copy to Professor Hughes-Warrington as she had requested in relation to the proposed Union Court redevelopment.

Action: SAA to forward the list to Associate Professor Message and Ms Knight who will then send it on to Professor Hughes-Warrington.

4.5 Museums and Collections internship program

Ms Knight confirmed that she had forwarded to Dr Gustavson the excellent document Dr Peoples had written on the Museums and Collections internship program.

ITEM 5. Confidential Items

One confidential item was discussed.

ITEM 6. Director's Report

6.1 Promotions

Associate Professor Message reported that there was a 100% success rate for RSHA academics who applied for promotion from Levels A-D. She thanked supervisors and Heads of Schools for the huge amount of work they put into applicants for their Schools.

6.2 School of Music Recruitment

Interviews have been held for two Level B's and for Level D/E in the School. Both fields were very strong.

6.3 Budget

The revised budget went to Council. We await the outcome.

6.4 HC Coombs Creative Arts Fellowship

An Advisory Committee met prior to the last RSHA Executive Committee to discuss the two applications for 2016. It was agreed to award it conditionally to Amanda Lohrey. A letter of support from the Head of School is required prior to awarding it to Amanda Lohrey. The guidelines for the Fellowship will be revised and put on the agenda for discussion at the next

RSHA Executive Committee to be held in 2016. Professor Christie will be advised about both applicants.

Action: Mrs Shepherd to include the revised guidelines on the agenda for the next meeting.

ITEM 7. Research matters

7.1 Research engagement

ERA Results

Dr Evans noted the ERA results are out and good. The RSHA results were tabled. It was noted that: linguistics got a 5, literary studies got a 4 which was outstanding for such a small group of people, curatorial and related studies got a 4 which is great news as this is the first time it has been submitted, performing arts and creative writing and visual arts and crafts both got a 3. Dr Evans will lead a discussion about ERA in the College early next year starting with a College Forum and then talking within Schools. The publication strategy for ECR's is particularly important.

ARC grants

Dr Evans noted that the School of Music grant applications appear to be marked low for research environment, however, this seems to be the case across the college as well.

Research engagement

Dr Evans reported that she will change the College Research Committee (CRC) and that it will have half the number of meetings in 2016. The CRC is the conduit between the various levels: Schools, Research Schools, College and the University Research Committee. The University Research Committee is regularly asking for feedback so the CASS Research Committee will be scheduled to meet after the University Research Committee to discuss responses. The CASS Research Committee will be made up of one representative per School and one Early Career Researcher per Research School. The CASS Research Committee will allocate grant money.

More targeted things which she will be working on are listed below. Any further ideas/suggestions for Dr Evans are welcome.

1. DECRA group – this will be a professional development group for DECRA funded staff. It will be a networking opportunity and CAP DECRA's will be invited to attend. A group will be set up for those staff whose DECRA applications were unsuccessful to talk about reworking their applications.
2. Greater engagement with Level C's and D's – not sure how to do this but suggestions welcome.
3. Professorial lunches – these will be about research engagement and strategy.
4. Big ideas public lectures across the College – this would be showcasing the top staff in our College. A tutorial for PhD/undergraduate students around the topic could be possible.
5. Research mentoring scheme for Early Career Researchers.

Action: Any further ideas/suggestions to be sent to Dr Evans.

7.2 University Research Committee papers

7.2.1 Review of Research Policy and Funding Arrangements for Higher Education – ANU response

Noted. The University supports industry collaboration.

7.2.2. Collaborative case study examples identifying research impact – CAP example

This is a good example of a case study. Noted.

7.2.3 Research Quality Measures following disciplines feedback

This is the University response following feedback from across the campus. Noted.

ITEM 8. Education matters

The preferences for the Bachelor of Arts are up. The preference round opens today.

ITEM 9. HRC Internal Fellowships

Professor Christie's latest iteration for the competitive HRC Internal Fellowships was discussed. It was agreed that there would be two a year and that there would be one Fellow at any given time.

A few minor amendments to the wording for the fellowship were suggested. After the words "research relative to opportunity" the words "in context of the HRC Strategic plan" should be added. The next sentence would start with "Early career researchers are encouraged". At the end after the words "Head of School" the words "and are strongly recommended to discuss their proposal with Professor Christie" should be added.

Sessional support to cover the teaching commitments of the successful applicant would be funded by the HRC and Research School. The fellowships are aimed at early to mid-career academics and will be advertised. Heads of School were asked to encourage any relevant staff to apply.

Action: Professor Christie to update the wording for the fellowship as suggested.

ITEM 10. Workplace Health and Safety

No matters were raised.

ITEM 11. Any other business

No matters were raised.

The meeting closed at 4pm.