

MINUTES

MEETING **RSHA Executive**

MEET No. **12, 2016**

DATE/TIME Friday 7 October 2016, 2pm

VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)

ITEM 1. **Attendance**

Professor Christie (Chair), Ms Knight, Associate Professor Dennis (for Professor Smith), Professor Gillies, Associate Professor Ferris, and Professor Travis. Professor Smith was an apology. In attendance Mrs Shepherd (Minute taking).

ITEM 2. **Minutes of Previous Meeting**

The minutes for the previous meeting were confirmed.

ITEM 3. **Matters Arising and Action Items**

3.1 RSHA strategic direction statement – final feedback

Professor Travis has sent feedback on the draft. Further feedback from the other Schools would be welcome. We need to refine the statement. Once the statement is refined it will be a good document to help frame the shape of the new ANU/CASS Strategic Plan. The ANU Strategic Plan should come out soon. Impact and engagement would then need to be added in the preliminary and objectives sections. Heads of School were asked to consult the Executive in each School about the statement.

ACTION: Heads to discuss the statement with the Executive in each School.

ACTION: Any further feedback on the statement to be forwarded to Ms Knight.

3.2 ANU Car share

Committee members have concerns about ANU Car share. There are concerns around “business” bookings and: budgets, accidents, who is responsible for damage and the fact that staff are only reprimanded if they do not get the relevant approvals. The delegate for the budget unit is not included in the approval process for a “business” car hire booking. At the moment staff can simply become a member of ANU Car Share and access a car and drive off. All staff must get Head of School approval. Professor Christie will raise these concerns with the CASS Executive.

3.3 ANU College

Professor Travis discussed with Ms Komidar how enrolment in ANU College works on behalf of SLLL. She noted that there is lots of confusion about how this works intellectually and financially. ANU College is a mirror of courses in the Schools. It was agreed that Dr Wilde,

Head, ANU College, would be invited to an Executive meeting to brief members on ANU College. Mr Talbot reported that he has some information about ANU College.

ACTION: Ms Knight to invite Dr Wilde to an Executive meeting.

ITEM 4. Confidential items

No confidential items were discussed.

ITEM 5. Acting Director's Report

Digital Humanities Laboratory

Professor Christie reported that the Research School will be creating a Digital Humanities Laboratory in the Sir Roland Wilson building funded out of the RSHA strategic funds. It will be available for all Schools to use. Committee members agreed that this is an excellent initiative and combines well with the new Design course in the School of Art. Dr Glenn Roe (Centre for Digital Humanities Research) will work with Mitchell Whitelaw (School of Art) on what is required in the new laboratory. Dr Roe's proposal will come to the next Executive meeting for noting. Professor Gillies said that the new studio in the School of Music will hopefully be ready by 1 February 2017.

ACTION: Dr Roe's proposal to be noted at the next Executive meeting.

Awards and honours

Professor Christie reported that Associate Professor Ferris has been elected Chair of the Australian Council of University Art and Design Schools (ACUADS) which is the peak body for arts and design in Australia. Committee members congratulated her on the honour.

Congratulations also to Professor Laurajane Smith on being elected a new Fellow of the Academy of Social Sciences of Australia.

School of Archaeology and Anthropology Review

Associate Professor Dennis reported that the review outcomes are much what the School expected. In the briefing session for staff the panel touched on the following items.

- The poor state of the AD Hope building which needs to be dealt with. The School is operating at a higher level than it should be given the AD Hope accommodation and infrastructure.
- The idea of students doing a program which includes a suite of all the courses/disciplines across the School.
- Teaching mix eg. undergraduate, masters and PhD

It was noted that it is very important to choose the internal review panel member wisely so that they can give the ANU context and background. The review report will come out soon.

ANU Matters

ITEM 6. Library policies and practices

Professor Christie welcomed Ms Missingham to the meeting. Ms Missingham reported on the items below in relation to the Library.

- The Library has funds available this year for monograph purchasing and is keen to buy eighteenth and nineteenth century sets. Staff are welcome to request monographs for purchasing.
- JSTOR records have been purchased which are like short term loans
 - If an item is downloaded more than four times the Library purchases it
 - The length of loan varies but access is immediate
 - Staff can ask the library to print off electronic books for them
- The Library is a member of “Knowledge Unlatched” which is an international initiative for open access to scholarly books. Publishers and authors are paid up front. The books are available through the Proquest platform
- Staff are invited to attend the Women in Research Citation Awards to be held on 26th October at 1.30pm in the China in the World building. Ms Missingham will send through further details through to Mrs Shepherd for circulation to Committee members.
- Open access registry
 - The Library can assist with getting research papers up on this. Library staff can run sessions in Schools to show them how to use the registry
 - Theses are accessed most in the repository
 - Policy makers are using the repository all the time
- The ANU Library works with the national collecting institutions and has some funds for digitising collections
- The ANU Press review report will be released soon

Committee members were delighted that the Library has funds available this year for purchasing monographs. Professor Travis reported that there had been huge problems with ebooks and that often staff cannot print them. Ms Missingham would welcome any feedback or problems which can then be discussed with publishers. Feedback can be completed on a Library form or an email can be sent to library.info@anu.edu.au

ACTION: Mrs Shepherd to circulate details of the awards to Committee members.

ITEM 7. Information Technology Services – Network recharging services

Mr Talbot noted that there had been three initial proposals on network recharging services and that this final proposal was the most popular with the majority of the working party. It was noted that the proposed charges for 2017 will particularly affect the RSHA, with the School of Art and the School of Archaeology and Anthropology charges to go up significantly due to their large building footprint. Committee members had many concerns about the proposal and the methodology used, especially with the square meterage formula used to charge for network data points where in RSHA this is largely studio and equipment space that does not have network data points. Mr Talbot would welcome detailed feedback from the Schools. The School of Art has already prepared some feedback which will be circulated to other Schools. The other Schools will have a look at the feedback and send any further feedback to Ms Knight to update the document for an RSHA response.

ACTION: Schools to send feedback on the School of Art document to Ms Knight who will then update the document for an RSHA response. A final RSHA response will then be forwarded to Ms Hill.

RSHA Matters

ITEM 8. Proposed WHS Committee Structure

It was noted that the proposed WHS Committee structure does not cover the needs for the School of Art which has been included in a combined committee with School of Archaeology and Anthropology and School of Music. There is a gap in governance between the School and the College. Professor Christie will bring this up with the CASS Executive. The structure does cover the needs of the STEM disciplines and many Science schools do have separate WHS committees.

ACTION: Professor Christie to raise the governance issues on the proposed Committee structure with the CASS Executive.

ITEM 9. Remaining RSHA Strategic funds for 2016

9.1 RSHA Summer Research Funding Scheme

The draft document in relation to a new RSHA Summer Research Funding Scheme was tabled for discussion. The fund is aimed at teaching staff and will fund about ten staff. The funds are to cover travel and accommodation costs only. It was agreed that under criteria that "limited sources of other funding" should be included. Committee members fully supported the initiative. Ms Knight will send out a call for applications with the deadline of 21 October.

ACTION: Ms Knight to send out call for applications.

ITEM 10. Education matters

Associate Professor Ferris reported that there is a change of name proposal from the School of Art to the School of Art and Design. This is as a result of the new design course being introduced. Staff and students have been consulted on the proposed name change. The proposal will go to Professor Christie for consideration.

ITEM 11. Research matters

11.1 Next ARC Future Fellowship round

Committee members were asked to think of staff who could be encouraged to be part of the next ARC Future Fellowship round.

11.2 ARC Laureate Fellowships

Committee members were asked to think of staff who could be encouraged to be part of the next ARC Laureate Fellowships round.

ITEM 12. Workplace Health and Safety

Associate Professor Ferris reported that the School of Art is getting new kilns and a shed for glass. The shed for glass should be ready for the summer Ausglass conference. Students have been briefed about this and the School has helped students move to alternative space.

Associate Professor Dennis noted that the School has serious concerns about the AD Hope

building given the upcoming Union Court redevelopment. Heaters continue to burst in the AD Hope building and extension cords are across the floors. This is a very serious issue for the School. There are serious electrical issues in the AD Hope building.

Professor Hughes-Warrington has agreed to speak to staff in the AD Hope building about their concerns given the Union Court redevelopment. It was agreed that Professor Hughes-Warrington would be invited to speak to staff if possible on Tuesday 1st November at 1pm in the AD Hope building.

ACTION: Mrs Shepherd to invite Professor Hughes-Warrington to speak to AD Hope staff on Tuesday 1 November.

ITEM 13. Next meeting: Friday 21 October 2016

The next meeting will be held on Friday 21 October.

ITEM 14. Any other business

Associate Professor Ferris raised for further consideration the idea of Heads of School positions being funded by CASS.

Professor Christie reported that a Research Impact day will be held on 2nd November from 9am to 12pm in the HRC Conference room. All staff will be invited to attend.