

MINUTES

MEETING **RSHA Executive**

MEET No. **6, 2016**

DATE/TIME Friday 1 July 2016, 2pm

VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)

ITEM 1. **Australian National Internships Program**

The committee welcomed Dr Laurence Brown, the new Director for ANIP to the meeting. Dr Brown gave a quick overview of ANIP.

- The numbers of interns participating in the program has fluctuated over the last 20 years between 60 to 100
- The College wants to build the program particularly internationally
- What makes this internship program different to others is the link with Parliament
- ANIP internships are research projects and open for any students in Australia. They are not professional placements. The topic is agreed upon between the host institution, ANIP and student.
- The interns attend a course during semester on campus run by Dr Brown and at the end of their internship submit a public facing report
- The program has a good working relationship with Embassies, particularly Latin American Embassies, and wants to build further relationships
- ANIP internship applications are ranked in terms of academic results, reflections and fit with the institutions. This year institutions were offered one or two applicants to choose from. There was a lack of cultural policy applications.
- The possibility of CAP CASS internships are being discussed
- There is a concern for saturation of opportunities in Canberra. Dr Brown is aware that other internship programs work with cultural institutions so he has not contacted them.
- ANIP has a new endowment for students to take up internships in Australia and overseas which is merit based and needs to be publicised

The Committee members noted the following.

- ANIP needs to be much broader in its focus
- Academics run own internship programs in RSHA for example in art history and art theory and museums and collections
- Perhaps a forum for all internship co-ordinators across the College could be held once a year to make sure everyone is working together
- There are three levels of internship programs across ANU with different strategies. Grass roots, ANIP and the University level.
- The School of Art has discussed the possibility of Smithsonian internships with Charles McCullough, Director, North American Liaison Office

Dr Brown would welcome any ideas or suggestions from Committee members. It was recommended that Dr Brown meet with Professor Helen Ennis to discuss the art history/art theory internship program and to meet with Professor Laurajane Smith to discuss the

museums and collection internship program. It was agreed that past reports about the various internship programs would be forwarded to Dr Brown for information.

Action: Mrs Shepherd to contact Caterina Giugovaz about any CASS level reports and forward them to Dr Brown.

ITEM 2. Attendance

Associate Professor Message (Chair), Dr Brown (for agenda item 1), Associate Professor Ferris, Ms Hodgett, Professor Travis and Mrs Shepherd (minute officer). Professor Christie, Dr Gustavson, Ms Knight, Professor Smith were apologies.

ITEM 3. Minutes of Previous Meeting

The minutes for the previous meeting were confirmed with one amendment under agenda item 8. The word "complaint" be replaced with "compliant".

ITEM 4. Matters Arising and Action Items

Strategic priorities will be discussed at the next meeting.

ITEM 5. Confidential items

No confidential items were discussed.

ITEM 6. Interim Director's Report

Associate Professor Message reported on the following matters:

- The National Institute Grant (NIG) report for 2015 is currently being prepared
- The CAP CASS report has now gone to Council
- Met with Andrew Podger regarding the School of Music review
- Circulated a report of Human Ethics protocols initiated for research being undertaken in RSHA
- Westpac Future Leaders Scholarships are now available. See <http://www.anu.edu.au/students/scholarships-support/westpac-future-leaders-scholarship> for further details. Applications close on 31 August 2016.

ITEM 7. Awards

7.1 RSHA prizes and award

Noted.

7.2 Possible College level awards ceremony

Noted.

ITEM 8. Communications and Marketing

8.1 Assistance offered by CASS communications and SCAPA

Noted.

ITEM 9. Education matters

9.1 Scholarships and Admissions Principles and Report

The Committee agreed to defer this to the CASS Executive.

ITEM 10. Research matters

10.1 Revised RSHA Staff Conference, Symposia and Workshop Funding guidelines

The revised guidelines were approved with the following amendment.

The fourth criteria for selection should be revised to:

- Preference will be given to academic staff who do not have other sources of funding

ITEM 11. Workplace Health and Safety

No items were reported.

ITEM 12. Next meeting

The next meeting is to be held on Friday 15 July 2016.

ITEM 13. Any other business

Professor Travis thought it would be a good idea for there to be combined CAP CASS graduations which Committee members wholeheartedly supported.

Action: Associate Professor Message to discuss this idea with Professor Pickering.

Associate Professor Ferris will report back on the Vice-Chancellor's Cultural Institution Working Party at the next meeting.

Action: Mrs Shepherd to add this as an agenda item for the next meeting.

The meeting closed at 3.10pm.