



# AGENDA

MEETING **RSHA Executive and Senior School Administrators**

MEET No. 5, 2014

VENUE Seminar Room 1, Sir Roland Wilson building

DATE/TIME Friday 30 May 2014, 2pm

CONTACT Mrs Rosemary Shepherd, ext. 52434

## Open Session: RSHA Executive and Senior School Administrators

1. Attendance
2. Minutes of previous meeting (Attachment 1 – p. 3) For approval
3. Matters arising and action items For discussion
  - 3.1 Staff and Student web profiles
  - 3.2 CASS OHS Committee membership
4. Director's Report
5. Heads of School briefing with CASS Functional areas - Report
6. Education matters For discussion
7. Research matters For discussion
  - 7.1 ERA
8. Workplace Health and Safety For discussion
9. Communications and Media

Ms Jane O'Dwyer (Director, Communications), James Grubel (Strategic Communications) and Penny Cox (Public Affairs) will speak to this item.
10. Any other business For discussion
  - 10.1 Coombs 50<sup>th</sup> anniversary and School of Music 50<sup>th</sup> anniversary updates
11. Next meeting is scheduled for Friday, 6 June 2014 For noting

## Closed Session: RSHA Executive

12. Confidential items

**CONFIDENTIAL ITEMS**

Consistent with the policy and practice of Council, all matters in the agenda of the Research School of Humanities and the Arts Executive Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 11. After consideration of the confidential items, observers will be admitted to the meeting.