

AGENDA

MEETING **RSHA Executive and School Managers**
MEET No. 8, 2016
VENUE Lady Wilson Seminar Room, Sir Roland Wilson building (120)
DATE/TIME Friday 12 August 2016, 2:00pm
CONTACT Mrs Rosemary Shepherd, ext. 52434

Part 1. Formal items

1. Attendance
2. Minutes of previous meeting (Attachment 1 – p. 3) For approval
3. Matters arising from the minutes and action items For discussion
 - 3.1 Draft RSHA Strategic Direction statement (Attachment 2 – p. 8)
 - 3.2 Academic mentoring
 - 3.3 RSHA prizes and awards event
4. Confidential items For discussion

Part 2. Reports

5. Acting Director's Report

Part 3. CASS matters

6. 2016 CASS Awards and Prizes for Teaching and Innovation in Education (Attachment 3 – p.15) For discussion

Part 4. RSHA matters

7. Workplace Health and Safety For discussion
8. Teaching/research/services percentages across RSHA For discussion
9. Date for social gathering for Professor Malcolm Gillies For discussion
10. Education matters For discussion
11. Research matters For discussion

12. Next meeting: Friday, 26 August 2016

For noting

Part 5. Other business

13. Any other business

For discussion

CONFIDENTIAL ITEMS

Consistent with the policy and practice of Council, all matters in the agenda of the Research School of the Humanities and the Arts Executive Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 4. After consideration of the confidential items, observers will be admitted to the meeting.