



# AGENDA

MEETING **RSHA Executive**  
MEET No. 4, 2014  
VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)  
DATE/TIME Friday 11 April 2014, 2:00pm  
CONTACT Mrs Rosemary Shepherd, ext. 52434

## Part 1. Formal items

1. Attendance
2. Minutes of previous meeting (Attachment 1 – p. 3) For confirmation
3. Matters arising and action items For discussion
  - 3.1 HC Coombs Fellowship (Attachment 2 – p. 6)
  - 3.2 Staff and Student web profiles
  - 3.3 CASS OHS Committee membership
4. Confidential items

## Part 2. Reports

5. Acting Director's Report

## Part 3. RSHA matters

6. Education matters For discussion
  - 6.1 2015 Tuition Fees (Attachment 3 – p. 7)
  - 6.2 CASS Education Committee items For noting
    - 6.2.1. 3 year teaching plans deadline 17<sup>th</sup> April
    - 6.2.2. O credit point courses
    - 6.2.3. Turnitin – revisions of course outline template. Multiple submissions for students, agreed.
    - 6.2.4. Review of professional short courses utilising the ANU brand
    - 6.2.5. Conflict of interest re own publication prescribed for coursework – Coursework Committee

6.2.6. Disestablishment of Graduate Certificate in Research Methods – exit degree for Higher Degree Research. Now Graduate Studies Select.

6.3 RSHA Student Load Comparison (Attachment 4 – p. 11)

7. Research matters For discussion

7.1 Draft CASS HDR Training Calendar (Attachment 5 – p. 12)

7.2 Graduate Research Activity Funding

7.3 April ERA 2015 Update (Attachment 6 – p. 14)

7.4 Herbert & Valmae Freilich Foundation – Early Career Researchers Small Grants Scheme (Attachment 7 – p. 16)

8. Workplace Health and Safety For discussion

8.1 Work Environment Group/WHS – updated procedures and guidelines (Attachment 8 – p. 20)

#### **Part 4. Other business**

9. Any other business For discussion

9.1 HRC Seminar Series

10. Next meeting – Friday, 2 May 2014

#### **CONFIDENTIAL ITEMS**

Consistent with the policy and practice of Council, all matters in the agenda of the Research School of the Humanities and the Arts Executive Committee relating to individual persons, including appointments, enrolment, candidacy for degrees, personal details, performance and conduct are declared to be confidential. If any member wishes to raise a confidential matter in relation to any other item, he or she should do so under Item 4. After consideration of the confidential items, observers will be admitted to the meeting.