

# MINUTES

MEETING **RSHA Executive**

MEET No. **12, 2013**

DATE/TIME Friday 30 August 2013, 2pm

VENUE Lady Wilson Seminar Room, Sir Roland Wilson Building (120)

## **ITEM 1. Managing RSHA Change process and early retirement scheme**

Dr Nadine White, Director, Human Resources and Ms Melissa Austin, Acting Associate Director - Human Resources gave a presentation on the early retirement scheme and the RSHA change process. As the information provided to applicants is determined on a case-by-case basis there is no one specific set of guidelines. Dr White said that applicants should contact either herself or Ms Austin for specific information. Generally speaking the university is still awaiting confirmation from the ATO with regard to the private tax ruling. The scheme will remain open until the ruling is received, and all involved staff will then be contacted again. Once the scheme has been closed the final list of applicants will be distributed to the college for agreement, or possible veto, and then final negotiations will take place.

With regard to the RSHA Change process there has been a lot of feedback received from students about tutorials. These opinions are being taken on board, along with all the other feedback received. The steering committee will meet on Monday to work on finalising the implementation plan which will then go to the VC for approval.

Professor Morphy thanked both Dr White and Ms Austin for attending the meeting.

## **ITEM 2. Attendance**

Professor Morphy (Chair) Professor Pickering, Dr White & Ms Austin (for agenda item 1), Dr Ferris, Dr Message, Dr Kennedy, Professor Simpson and Ms Komidar (Minute Secretary). Professor Tregear was an apology.

## **ITEM 3. Minutes of Previous Meeting**

The minutes were accepted from the previous meeting.

## **ITEM 4. Matters Arising and Action Items**

### **4.1 Teaching models**

The review is underway, the Dean, with input from the college executive, has prepared a submission. The RSHA executive noted that forums are just one aspect of the teaching models that are offered by the college, different models are used in different teaching situations.

### **4.2 Date for RSHA speed paper session**

The first one could take place on the morning of the 13th of December, prior to the College annual end of year event. The session should include all of RSHA as well as graduate student and should be comprised of short papers, no more than 5 minutes in length. The executive should volunteer to be the first participants.

### **4.3 Online assessment and medical certificates**

Still awaiting confirmation on the use of medical certificates, Professor Morphy will follow up.

Action – Professor Morphy will follow up and report back.

#### 4.4 Description of majors and minors on the web

Dean has requested that this issue be raised with the college education committee.

### **ITEM 5. Confidential Items**

There were no items discussed

### **ITEM 6. Director's Report**

Professor Morphy discussed an email that he received from Douglas Macnicol, Deputy Manager, College Research Office. Mr Macnicol met with new Assistant Director of the Australian War Memorial Tim Sullivan. Dr Sullivan is keen to work with the ANU to develop ARC Linkage applications. The AWM is also keen to collaborate with the National Museum of Singapore. Please contact Mr Macnicol for more information.

### **ITEM 7. Preliminary 2014 Budget**

The executive discussed the email sent out by the VC on the preliminary 2014 budget. Although the email was just a brief summary it is clear that there will be fewer funds for the college next year. This will entail operating very close to the margins and the college may have to go into deficit if it is to continue to run all programs next year. The college is holding a budget forum on Monday the 2<sup>nd</sup> of September at 1pm in the Great Hall at University House.

### **ITEM 8. 2014 Alumni Awards**

This item was noted.

### **ITEM 9. Education matters**

The IARU Global Summer Program at ANU in 2014 was discussed, suggestions to the college.

### **ITEM 10. Research matters**

This item was discussed under Other Business

### **ITEM 11. Workplace Health and Safety**

There were no items discussed.

### **ITEM 12. Other Business**

Professor Pickering tabled the document from the University Research Committee meeting regarding Research Themes. The committee felt that there are still some inclusions or changes that should be made, these may include;

- The inclusion of 'Literary Studies' as a theme.
- The inclusion of both 'Art History' and 'Art Theory' under the heading 'The Arts'.
- The inclusion of 'Heritage Studies', or perhaps 'Heritage and Museum Studies' under the heading 'Humanities', or maybe under 'Asian and Pacific Countries'.
- 'Cultural Inquiry' should be changed to 'Cultural Analysis'.

Action - Professor Pickering will get back to Dr Matthew Gray on behalf of the executive with these suggestions.

**ITEM 13. Next meeting**

The date for the next meeting is Friday 6<sup>th</sup> September 2013.

The meeting closed at 3.35pm.